

DAV INSTITUTE OF MANAGEMENT, FARIDABAD
Affiliated to Maharshi Dayanand University (MDU), Rohtak

Minutes of the 1st quarterly meeting of the Institute IQAC, (for period 01.09.2022 to 30.11.2022) held on 19th September 2022 at 3:00 pm, for the session 2022-23, in the conference room under the chairmanship of Principal Director & IQAC Chairman Dr. Satish Ahuja.

The following IQAC members were present in the meeting:

1. Dr. Satish Ahuja Principal Director & IQAC Chairman
2. Sh. Shiv Raman Gaur Member, Director Higher Education,
DAVCMC, New Delhi
3. Sh.Rajiv Chawla Member, Industry
4. Sh.J.P Malhotra Member, Employer
5. Dr.Anamika Bhargava Member, IQAC Coordinator
6. Dr.Sarita Kaushik Member, NAAC Coordinator
7. Dr.Ritu Gandhi Arora Member, Vice Principal
8. Dr.Neelam Gulati Member& Incharge of Centre for Environment
9. Dr.Meera Wadhwa Member& Incharge of Student Support
- 10.Dr.Sunita Bishnoi Member& Incharge of Research Cell
- 11.Dr.Pooja Kaul Member& Incharge of Innovation Cell
- 12.Dr.Gurjeet Kaur Member, Incharge of Outreach Program
- 13.Mr.Harish Rawat Member, Incharge of Lab & Sports
- 14.Dr.Ashima Tandon Member, Incharge Time Table, Merit& Remedial
- 15.Dr.ParulNagi Member, Incharge of Cultural Events
- 16.Ms.Priti Bali Member, Incharge of Website
- 17.Ms.Reema Nangia Member, Incharge of Student Welfare
- 18.Dr.Mahender Bishnoi Member, Incharge of Estate Officer

19. Ms. Kulvinder Kumar	Member, Incharge of University Examination
20. Mr. Anwer Hussain	Member, Incharge of Library & Sports
21. Dr. Ashish Goyal	Member, Incharge of Admin & University Cell
22. Ms. Ruchi Dhunna	Member, Secretarial work for NAAC/IQAC
23. Dr. Virender Bhasin	Member, Local Society representative
24. Dr. Geetika Khurana	Alumni

The following IQAC members did not attend the meeting:

1. Sh. Mahesh Chopra Member, Incharge of Secretary, DAVCMC
2. Mr. Kuldeep Kumar Member, Incharge of Parents representative
3. Mr. Pramod Kumar Student Representative
4. Mr. Love Saran Singh Alumni

The initial deliberations of the meeting were carried over by Dr. Sarita Kaushik (NAAC Coordinator) with formal welcome of the guests. The house observed two minutes silence and paid homage to the departed souls i.e. father of Mr. Neeraj Bhardwaj and father of Mr. Ashish Chawla who left for their heavenly abode 27.06.2022 and 27.08.2022 respectively.

The meeting progressed further as per the points mentioned in the Agenda was read out by Dr. Anamika Bhargava .

1. The house confirmed the minutes of the 4th quarter meeting of the IQAC held on 19th Sept. 2022 at 2.00 pm.
2. Achievements of the 4th quarter were presented before the house by Dr. Sarita Kaushik.
3. The ATR with regard to 4th quarterly meeting (2021-22) was read out by Dr. Anamika Bhargava .
4. It was resolved that Industrial visits be organized by various departments.

5. It was resolved that sessions on IPR be organized by research cell within NIPAM.
6. It was resolved that registration process of Alumni Association of the institute be completed at expeditiously by Alumni unit.
7. It was resolved that the institute should start 'Standard Student Club' under Govt. scheme to benefit the students by Student Welfare Dept.
8. It was resolved that as requested by students in their feedback ICT training sessions be organized on Advanced EXCEL, Digital Marketing, Communication modules etc. by various departments.
9. It was resolved that institute IQAC and Library organize ICT training program for faculty and students.
10. It was resolved that the institute research cell acquire some research projects to be done by students and faculty members.
11. It was resolved that Lecture (s) on Vedic Maths be organized by IQAC and various departments.
12. It was resolved that Teachers' Day be celebrated with full zeal by Cultural Committee and Student Welfare department and staff members be felicitated for their outstanding contribution.
13. It was resolved that Induction program be organized for the fresher by various departments.
14. It was resolved that Time Table and Lesson Plans be uploaded on the institute website, discussed in the classes as well displayed in the Notice Boards by department and Incharge Time Table.
15. It was resolved that a Legal Literacy Cell be established in the institute by IQAC of institute.
16. It was resolved that the institute students be enrolled for the technology educational programs run by Indian Institute of Remote Sensing (IIRS), Dehradun, a venture of ISRO to be done by various departments along with Ms. Kulvinder Kumar

17. It was resolved that full efforts be made by admission committee to secure maximum admissions for this session counselling dept.

Following Suggestions were received

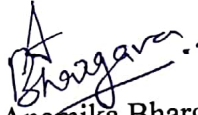
1. Mr. Rajiv Chawla Ji suggested that DAVIM be associated with the NGO "Goonj". This NGO collects old and discarded clothes, gets them repaired, drycleaned and brings them into good wearable condition, so that the clothes can be reused by economically weaker sections of the society .
(Centre for Environment)
2. Mr. Rajiv Chawla Ji proposed that the students who have passed out but still not placed may be asked to join specified portal of NAPS and apply for position of Apprentices. The companies will be obliged to take them, train them and absorb them as regular employee as it is mandatory for these companies to go in for hiring a certain number of apprentices for different job profiles. (Placement Cell)
3. It was proposed that the feedback should be taken from the companies where our students have been placed. (Placement Cell)
4. Sh. Shiv Raman Gaur Ji proposed to duly focus on Alumni of DAVIM. He suggested to create an Alumni Directory which will be of great help to the existing students. (Alumni Committee)
5. It was proposed that the NSS and NCC Unit of DAVIM should shortlist and train a group of students as health volunteers. This will actually be helpful to the patients in tracking and reaching the right doctor and the right department in big hospitals. (NSS and NCC Units)
6. It was resolved that in addition to regular programmes the FDP Cell should conduct meditation and sessions with practical exposure to the faculty. Merely sermon preaching should not be there. (FDP Cell)
7. It was proposed that in addition to organising declamation contests for the students, the students should be asked to give lectures in class and the recording of the same should be done. (All Departments)

8. Sh. Shiv Raman Gaur Ji proposed to organise traditional awareness sessions for the students in order to create awareness regarding our traditions and mythology. Dr. Sunita Bishnoi took the responsibility of the same and shared to introduce Sanskriti Club to meet the requirements of the above.
9. Dr. Sarita Kaushik that NCC CTO should brief provide last minute briefing to aspiring cadets going to appear for B & C certificates shortly to enhance their chances of success.

The meeting ended on a positive note with a formal vote of thanks by Dr. Anamika Bhargava (IQAC Coordinator).



Dr. Satish Ahuja
Principal Director
IQAC Chairman



Dr. Anamika Bhargava
IQAC Coordinator



Dr. Sarita Kaushik
NAAC Coordinator