

DAV INSTITUTE OF MANAGEMENT, FARIDABAD

Action Taken Report (ATR) with regard to the Minutes of 2nd Quarterly IQAC Meeting, held on 20.12.2022 at 3.00 pm. (For the period 01.12.2022 to 28.02 2023). The details of the action taken and outcome in brief is as under:

S.No	Description	Action by	Outcome
1	<ul style="list-style-type: none">As for Point 4 of MOM, Examination center for the university exams was set up. Exams were conducted fairly, smoothly and without disturbance.Also university exam checking center was operated in the institute.	Examination Incharge Ms. Kulvinder Dr. Sunita Bishnoi	<ul style="list-style-type: none">Exam center was run from 15 Dec 2022 to 15 Feb. 2023 in spanning 47 shifts.13509 copies were examined by our teaching staff well in time
2	As for Point 5, Discussion are on advanced stage for signing an MOU with Ms/ Skill Club India and in the month of March an Add on course with them will be launched on Digital Marketing	Dr. Meera Wadhva	The Addon course will be started in March 2023 under the MOU and many students will be benefited through this employability enhancing course
3	As for Point 6, The Time Table and Lesson Plans have been uploaded on the institute web site	Time Table Committee and IT Cell	Soon the students, parents and other stakeholders will be able to refer the data
4	As for Point 7, new computers (50 Nos.) have been purchased and installed.	Dr. Pooja Kaul and Mr. Harish Rawat	Improved and enhanced infrastructure for the students
5	As for Point 8, The maintenance and augmentation work in the wash rooms has been completed and new LED lights also have been installed.	Estate Officer, Dr. Mahender Bishnoi	Improved Infrastructure facility

6	<p>As for Point 9,</p> <ul style="list-style-type: none"> • A session on e-waste handling awareness was organized on 28.02.2023 for students by external resource person, Ms. Gurpreet Kaur, Director-Action in Community Training. • Also the e-waste of the college is being identified and aggregated for disposing off 	<ul style="list-style-type: none"> • NSS Cell • IT Cell 	<ul style="list-style-type: none"> • 63 students from NSS, BBA II and BSc. (H), CS attended • E waste will be disposed off appropriately
7	<p>As for Point 10, A seven days residential camp for the NSS volunteers has been planned and will be held in the month of March 2023</p>	<p>NSS Cell, Mr. Sachin Narula</p>	<p>NSS Volunteers and NSS Officer will be able to discharge their obligation towards the NSS requirements and learn the lessons on national service.</p>
8	<p>As for Point 11, A session on Central Bank Digital Currency (CBDC) was organized for the students.</p>	<p>IQAC and Resource Person Dr. Virender Bhasin</p>	<p>BCA 32 students I year and 40 students II year participated</p>
9	<p>As for Point 12, NCC unit cadets were prepared and they participated in Republic Day celebration in the institute.</p>	<p>NCC in-charge, Dr. Deepak Sharma</p>	<p>Republic Day celebrated with zeal and also a 'Patriotic Run' organized by NCC cadets on 25th January 2023.</p>
10	<ul style="list-style-type: none"> • Milk Bag Recycling (12.01.2023) • Animal Food Donation Drive (18.01.2023) • Cloth Donation(12-18 Jan 2023) Drive 	<p>Center for Environment and Rotaract Club</p>	<ul style="list-style-type: none"> • More than 5000 pkts has been recycled under this project and got recognition certifiante

	<ul style="list-style-type: none"> • Zumbathon- Stay Healthy(21.01.2023) • Blanket Donation Drive(21.01.2023) • Vidya- Eduacting the Unpreviliges24.01.2023) • Khel- Students Sports Meet (4.02.2023) • Funathon-Teacher's Sports event(12.02.2023) • Animal Food Donation Drive(25.02.2023) 		<ul style="list-style-type: none"> • Organized every month with the support of Principal Director Sir 7kgs of green leafy veg to Gopal gaoshala. • aprox 300 cloths has been donated to Earth Saviours foundation. • 30-35 students attended Zumba session organized every month • 100 blankets have been donated to the needy people • Organized every month to educate around 100 uprivilege children. • More than200 students of DAVIM participated in this event • All the DAVIM staff and faculties participated in this
11	As for Point 14, Arya Samaj Day was celebrated in the institute on 12. 02 2023	Ms. Reema Nangia and Dr. Parul Nagi	

12	As for point 15, A national level On line Quiz program for students on IPR has been planned to be held on 15 March 2023.	Dr. Sunita Bishnoi	A large number of students from various places in the country will be able gain knowledge about IPR and also win cash prizes etc.
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Ahuja

Dr. Satish Ahuja
Principal Director,
IQAC Chairman

Bhargava

Dr. Anamika Bhargava
IQAC Coordinator

Sarita

Dr. Sarita Kaushik
NAAC Coordinator