

**DAV INSTITUTE OF MANAGEMENT
NH-III, NIT FARIDABAD**

Minutes of the meeting of the fourth quarterly (period 16th June to 31st Aug 2022) meeting of the institute IQAC for the session 2021-22 held on 12-09-2022 at 2:00 p.m. in the conference hall of the institute.


The following IQAC members were present in the meeting:

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| 1. Dr. Satish Ahuja | Principal Director & IQAC Chairman |
| 2. Sh. Shiv Raman Gaur | Member, Director Higher Education,
DAVCMC, New Delhi |
| 3. Sh. Mahesh Chopra | Member, Incharge of Secretary, DAVCMC |
| 4. Sh. Rajiv Chawla | Member, Industry |
| 5. Sh. J.P. Malhotra | Member, Employer |
| 6. Mr. Kuldeep Kumar | Member, Incharge of Parents representative |
| 7. Dr. Anamika Bhargava | Member, IQAC Coordinator |
| 8. Dr. Sarita Kaushik | Member, NAAC Coordinator |
| 9. Dr. Ritu Gandhi Arora | Member, Vice Principal |
| 10. Dr. Neelam Gulati | Member & Incharge of Centre for Environment |
| 11. Dr. Meera Wadhwa | Member & Incharge of Student Support |
| 12. Dr. Sunita Bishnoi | Member & Incharge of Research Cell |
| 13. Dr. Pooja Kaul | Member & Incharge of Innovation Cell |
| 14. Dr. Ashima Tandon | Member & Incharge - Timetable, Merit & Remedial |
| 15. Dr. Gurjeet Kaur | Member, Incharge of Outreach Program |
| 16. Dr. Parul Nagi | Member, Incharge of Cultural Events |
| 17. Ms. Priti Bali | Member, Incharge of Website |
| 18. Mr. Harish Rawat | Member, Incharge of Lab & Sports |
| 19. Ms. Reema Nangia | Member, Incharge of Student Welfare |
| 20. Dr. Mahender Bishnoi | Member, Incharge of Estate Officer |
| 21. Ms. Kulvinder Kumar | Member, Incharge of University Examination |
| 22. Mr. Anwer Hussain | Member, Incharge of Library & Sports |
| 23. Dr. Ashish Goyal | Member, Incharge of Admin & University Cell |
| 24. Ms. Ruchi Dhunna | Member, Secretarial work for NAAC, IQAC |
| 25. Dr. Geetika Khurana | Member, Alumni |
| 26. Mr. Love Sharan | Member, Alumni |
| 27. Dr. Virender Bhasin | Member, Local Society representative |
| 28. Mr. Pramod Kumar | Member, Student representative |

The initial deliberations of the meeting were carried over by Dr. Sarita Kaushik (NAAC Coordinator) with formal welcome of the guests. The house observed two minutes silence and paid homage to the departed soul of Sh. P.C Bhardwaj, father of Mr. Neeraj Bhardwaj and Dr. P.K Chawla, father of Mr. Ashish Chawla who left for their heavenly abode on 27-06-2022 and 27-08-2022.

The meeting progressed further as per the points mentioned in the agenda

1. The house confirmed the minutes of the third quarterly meeting held on 07.06.2022
2. Dr. Sarita Kaushik presented the achievements of the institute for the period of 3rd quarter i.e. 1st May to 15th June 2022.
3. It was resolved that a review be done on the performance of all college departments and units by the college IQAC for the session.
4. It was resolved that exercise for collecting and analyzing student feedback in the quarter be carried out by Feedback Committee.
5. It was resolved that extension activities be carried out with NGO Roshni by NSS and Rotaract.
6. It was resolved that the institute should make adequate arrangements to conduct smooth and fair examination of the university as well as set up and run the evaluation center in the college.
7. It was resolved that the institute C.E should arrange to celebrate the independence Day in the light of "Azaadi ka Amrit Mahotsava" and 'Har Ghar Tiranga' drive with full patriotic sentiments and distribute National Flags as many as possible.
8. It was resolved that the institute C.E perform plantation drive in around the college.
9. It was resolved that the institute should invite companies for placements.
10. It was resolved that Educational and industrial trips for the students be organized by various departments.
11. It was resolved that the institute NSS unit should organize awareness drive on safety issues regarding driving.
12. It was resolved that FDP cell should organize training sessions for the faculty members.
13. It was resolved that the institute should organize declamation contests to prepare students for external competitions on the same.
14. It was resolved that the institute students be enrolled for the technology educational programs run by Indian Institute of Remote Sensing (IIRS), Dehradun, a venture of ISRO.


Dr. Satish Ahuja
Principal Director


Dr. Anamika Bhargava
IQAC Coordinator


Dr. Sarita Kaushik
NAAC Coordinator