

**DAV INSTITUTE OF MANAGEMENT  
NH-III, NIT FARIDABAD**

Minutes of the meeting of the third Quarterly (period 1<sup>st</sup> May to 15th June 2022) meeting of the institute IQAC for the session 2021-22 held on 07-06-2022 at 11:00 a.m. in the conference hall of the institute.

**The following IQAC members were present in the meeting:**

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|------------------------|--|
| 1. Dr. Satish Ahuja    | Principal Director & IQAC Chairman                 |
| 2. Sh.Rajiv Chawla     | Member, Industry                                   |
| 3. Sh.J.P Malhotra     | Member, Employer                                   |
| 4. Dr.Anamika Bhargava | Member, IQAC Coordinator                           |
| 5. Dr.Sarita Kaushik   | Member, NAAC Coordinator                           |
| 6. Dr.Neelam Gulati    | Member& Incharge of Centre for Environment         |
| 7. Dr.Meera Wadhwa     | Member& Incharge of Student Support                |
| 8. Dr.Sunita Bishnoi   | Member& Incharge of Research Cell                  |
| 9. Dr.Pooja Kaul       | Member& Incharge of Innovation Cell                |
| 10.Dr.Ashima Tandon    | Member, Incharge of Time Table, Merit & Remedial   |
| 11.Dr.ParulNagi        | Member, Incharge of Cultural Events                |
| 12.Ms.Priti Bali       | Member, Incharge of Website                        |
| 13.Ms.Reema Nangia     | Member, Incharge of Student Welfare                |
| 14.Dr.Mahender Bishnoi | Member, Incharge of Estate Officer                 |
| 15.Ms.Kulvinder Kumar  | Member, Incharge of University Examination         |
| 16.Mr.Anwer Hussain    | Member, Incharge of Library &Sports                |
| 17.Dr.Ashish Goyal     | Member, Incharge of Admin & University Cell        |
| 18.Ms.Ruchi Dhunna     | Member, Incharge of Secretarial work for NAAC/IQAC |
| 19.Dr.VirenderBhasin   | Member, Local Society representative               |
| 20.Mr.Pramod Kumar     | Member, Student representative                     |

**Special Invitee**

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|-------------------------|----------------|
| 1. Dr.Ritu Gandhi Arora | Vice Principal |
| 2. Mr Love Sharan       | Alumni         |
| 3. Dr.Geetika Khurana   | Alumni         |

**The following IQAC members were absent in the meeting:**

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|------------------------|--|
| 1. Sh. Shiv Raman Gaur | Member, Director Higher Education, DAVCMC, New Delhi |
| 2. Sh. Mahesh Chopra   | Member, Incharge of Secretary, DAVCMC                |
| 3. Dr.Gurjeet Kaur     | Member, Incharge of Outreach Program                 |
| 4. Mr.Harish Rawat     | Member, Incharge of Lab &Sports                      |
| 5. Mr.Kuldeep Kumar    | Member, Incharge of Parents representative           |
| 6. Mr.Gaurav Sharma    | Member, Alumni                                       |
| 7. Mr.Nishant Bansal   | Member, Alumni                                       |



The initial deliberations of the meeting were carried over by Dr. Sarita Kaushik (NAAC Coordinator) with formal welcome of the guests.

The house observed two minutes silence and paid homage to the departed soul of Sh. Ishwar Chand Chhabra, father of Dr. Neelam Gulati who left for his heavenly abode on 28-05-2022.

The meeting progressed further as per the points mentioned in the agenda

1. The house confirmed the minutes of the second quarterly meeting held on 04.04.2022
2. The worthy Principal Director, Dr. Satish Ahuja presented the achievements of the institute for the period of 2<sup>nd</sup> quarter i.e. 1<sup>st</sup> Feb to 30<sup>th</sup> April 2022.
3. As for point 3 of the agenda it was resolved that the institute should organize training program for students on Moral Values & Ethics.
4. As for point 4 it was reported that quite a few programs have been conducted on entrepreneurship and research methodology, however it was resolved that the institute may conduct more program on IPR to strengthen the Criteria 3.2.1 of NAAC SSR.
5. As for point 5 it was reported that the website of the institute is already operational however it was resolved that the institute should start publishing the data on institute website as per the requirements of NAAC manual also which should be a regular affair.
6. As for point 6 it was resolved that the institute should organize industrial visits for students before 15<sup>th</sup> June 2022.
7. As for point 7 it was resolved that the institute should organize extra lectures on subjects like "Interview skills" and "Cyber Security" etc. as requested by students through their feedback.
8. As for point 8 it was resolved that the teaching departments should organize special preparatory support classes before the commencement of university exams. These may include internal exams, revision workshops, merit and remedial classes.
9. As for point 9 the house resolved that the institute should take up the task of organizing student exchange and faculty exchange programs. Principal Sir proposed that a FDP be organised in collaboration with the industry under the guidance of Sh. Rajive Chawla.
10. As for point 10 it was resolved that the institute should put efforts to obtain research projects from industry preferably with financial grant. Sh. J P Malhotra agreed to provide guidance and support for the same from the industry.

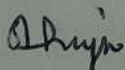


11. As for point 11 it was resolved institute should form and run RED RIBBON club. A Youth Red Cross (YRC) committee should also be formed.
12. As for point 12 it was resolved that the institute should purchase a few musical instruments to give fillip to the cultural activities.
13. As for point 13 it was resolved that the institute should purchase equipment for physical and yoga activities.
14. As for point 14 it was resolved that the institute should procure a few E-Books out of the library expenses.
15. As for point 15 it was reported that the ERP software already being used in the institute are good and the institute also has started using it for online examination as a requirement put by NAAC.
16. As for point 16 it was resolved that the institute should organize intra-college quiz competition covering themes of culture and diversities.
17. As for point 17 it was resolved that the institute should organize awareness programs on "BAN ON USE OF PLASTICS". Dr. Satish Ahuja, Principal Director laid emphasis on using E Banners or Cloth Banners in the institute in order to minimize the use of plastics.
18. In addition to the above points mentioned in the agenda Sh. Rajiv Chawla suggested to organise programmes on ancient Indian sciences like Vedic Maths, Vastu Science and Astrology also.

Then Dr. Anamika Bhargava (IQAC Co-ordinator) read out the action taken report (ATR) in reference to the minutes of previous IQAC meeting held on 4<sup>th</sup> April 2022.

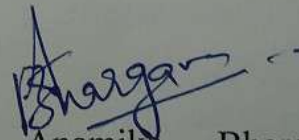
Further Dr. Anamika Bhargava invited Sh. J P Malhotra Ji and Sh. Rajiv Chawla Ji for their address. Accordingly Sh. J P Malhotra Ji and and Sh. Rajiv Chawla respectively addressed the house with their words of wisdom.

Finally, the meeting ended with a vote of thanks by Dr. Anamika Bhargava.



Dr. Satish Ahuja  
Principal Director & IQAC Chairman

PRINCIPAL DIRECTOR  
DAV Institute of Management  
Faridabad (Haryana)



Dr. Anamika Bhargava  
IQAC Coordinator & Member

