

**DAV Institute of Management
Nh-3, NIT, Faridabad**

Action Taken Report (1st Feb-2022 to 30th April-2022) with regard to the minutes of 2nd quarterly meeting of the Institute IQAC held on 4th April 2022.

1. As resolved in the second quarterly meeting at point 3, The work of increasing number of admissions for the next session has already been taken up to achieve higher targets.
2. As for point 4, A program for moral values & Ethics has been designed and will be delivered in the month of May 2022.
3. As for point 5 FDP of 7 days duration will be organized in the months of June and July when it is lean period for the faculty.
4. As for point 6, the organization of national/international conference will be undertaken during the month of July 2022 which will be a lean period, as there is a lot of study pressure at present.
5. As for point 7 the new policy has been approved by the management and disbursement for the funds for faculties towards research, FDP and visiting other external locations for such events shall be implemented.
6. As for point 8 the work on criteria-7 of the NAAC manual is going on and will be reviewed regularly.
7. As for point 9 (To be discussed with Dr. Pooja)
8. As for point 10 , after initial scrutiny it was decided to start a certificate program in Japanese language in near future
9. As for point 11 ICT activity was organized by BBA department on “Artificial Intelligence” on 29th April 2022 for all three years students of BBA. The speaker, Mr. Sahil Aggarwal, National Manager of Super AI Polaris delivered the session.
10. As for point 12, NSS team celebrated World Health Day on 7th April 2022 in collaboration with Accord super Speciality hospital, Faridabad by organizing sessions by Dr. Sabita Kumari on “when to consult your Doctor” and by Dr. Megha Sharda on “Stress Management” for students and staff also some more such activities like personality grooming session, celebration of festivals, mela excursion trip etc. have been undertaken.
11. As for point 13 , students from BBA(CAM) 1st and 2nd year along with BBA(Industry Integrated) 1st year went on to visit the plant of Mother Dairy on 9th April 2022.
12. As for point 14 , session on “Interview Skills” was organized on 21st April 2022 in association with times Group. College has also contacted different reputed companies for placement of students like ENVOSAFE AQUA SOLUTIONS PVT. LTD.,CSIVE India Pvt. Ltd.in the month of April.
13. As for point 15 , the work on registration of the alumni association has been started.
14. As for point 16 , the process for purchasing around 17 printers has been started and some of these printers will be exclusively used for scanning and photo copying.
15. As for point 17, the process for purchase of smart boards has been initiated and quotations are being invited from reputed suppliers.
16. As for point 18, process has been initiated for purchase of 25 new ACs.

17. As for point 19, the purchase of photocopier machine has been postponed under the light of point 16.

Further as suggested by Sh. Shiv Raman Gaur Ji , Director Higher Education, DAVCMC , some of the staff members will be meeting parents of the weaker sections of the society in order to motivate and convince them to educate their children. Also, the faculty will be undertaking delivery of Ted Talks to students.

Satish Ahuja

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